What is a Résumé?
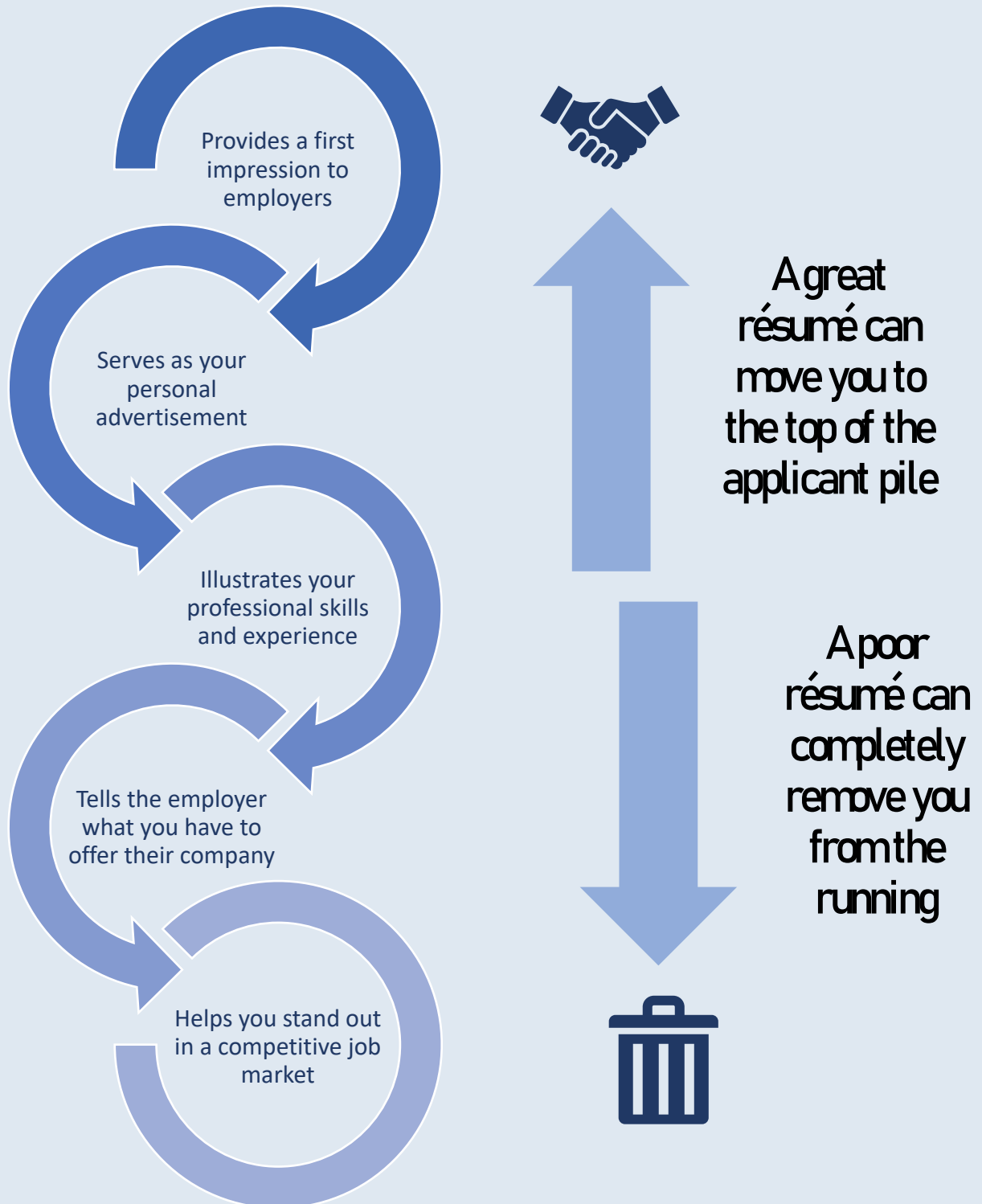
A résumé is a 1-2 page document that provides employers with an overview of your education, experience, and skills.

Provides a first impression to employers

Serves as your personal advertisement

Illustrates your professional skills and experience

Tells the employer what you have to offer their company

Helps you stand out in a competitive job market

A great résumé can move you to the top of the applicant pile

A poor résumé can completely remove you from the running

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